



**May 19 – 22 & October 14 – 16, 2015**  
**DWHLI Office 416.426.7229 or 1.866.433.9695**

**REGISTRATION INFORMATION**

Registration will be on a "first come" basis. There is a limit of 112 places in this offering. A reservation will be held for 2 weeks only and payment of a non-refundable \$1,000 deposit per person will save your place at the 2015 Institute.

- You must register at least 2 individuals. These individuals may be a mix of established and emerging leaders or members of different disciplines who work together and want to strengthen their team effectiveness. The opportunity for mutual, as well as individual development will be a key feature of the program.
- The registration fee of \$3,950 (+13% HST) per person will cover all costs (tuition, materials, all meals, and accommodations) for both the four day Institute in May and the subsequent three-day integration session in October, 2015.  
  
If early arrival accommodation is required, this can be arranged at an additional cost of \$200 per person which includes room, full dinner and breakfast.
- All sessions, meals and your hotel-quality private accommodations will be at the BMO Institute For Learning in Toronto.
- Institute attendees are expected to live in residence for the Institute.

**CANCELLATION FEES**

We must make early deposits to the **Institute for Learning** to secure your rooms. Therefore, the following cancellation clauses shall apply (per person):

- If you cancel between 4 and 7 weeks prior to your start date of the 2015 program, the cancellation fee is \$1,500 per person
- If you cancel between 2 and 4 weeks – the cancellation fee is \$2,500 per person
- **If you cancel within 2 weeks – no refund applies**

**INDIVIDUALS CAN BE SUBSTITUTED AT ANY TIME WITHOUT PENALTY**

**YES** please reserve a place for the 2015 Institute!

Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**Participants:**

1. Name \_\_\_\_\_  
 Title/role \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Specific address if different than above \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_

2. Name \_\_\_\_\_  
 Title/role \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Specific address if different than above \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_

Please copy for additional registrants.

**Registration fee: \$3,950 + \$513.50 HST = \$4,463.50 per person (HST: 86194-3751)**

**A non-refundable deposit of \$1,000.00 per person is required to hold your places.**

**FULL PAYMENT OF YOUR FEES IS REQUIRED TEN WEEKS BEFORE THE PROGRAM BEGINS – BY MARCH 6TH, 2015**

- Cheque enclosed, payable to *DWHLI Leadership Institute*
- Visa     Master Card     American Express

Cardholder Name \_\_\_\_\_  
 Account # \_\_\_\_\_  
 Expiry \_\_\_\_\_ Signature \_\_\_\_\_

**MAIL OR FAX TO: LEADERSHIP INSTITUTE**  
**1 Concorde Gate, Suite 109, Box 26, Toronto, ON M3C 3N6 • Fax: 416.426.7280**